

**LEADERSHIP COUNCIL MEETING MINUTES: March 25, 2021 4:45 pm**

Zoom Link: <https://us02web.zoom.us/j/86712488597>

**In Attendance:** John Samford, President; Ron Dechert, Vice President; Jim Rowan, Treasurer; Pat Huibregtse, Pam Rutledge; Dindy Haab, Member-at-Large; John Kennedy, Pastor and ex-officio member

- **Opening Prayer—Pat Huibregtse**
- **Approval of [minutes from 1/28/20 Leadership Council meeting](#)**  
**Approval of [minutes from 2/25/21 Leadership Council meeting](#)**  
Approval of minutes from 1/28 and 2/25 - passed unanimously.
  
- **Old Business**
  1. **[Approval of Minutes of Congregational Meeting 6/14/2020](#)**  
Approval of minutes from congregation meeting of 6/14/2020 - passed unanimously.
  2. **Financial Campaign—Jim Rowan**  
Jim provided the overview of the work that's being done. Provided a conceptual overview. Shared the plan regarding the next steps after pledges are made and the next steps. John S. referenced the link embedded in the agenda at the end.
  3. **Replacement for Minister of Spiritual Growth & Development—Pastor John**  
John S. talked about the letter that was sent to Leadership regarding concerns they shared regarding the departure of Pastor Lily. Opened the discussion to Leadership and discussion ensued. John S. will compose a letter.
  4. **Covid Task Force report – Ron Dechert**  
Ron provided an overview of the report. Shared the graphic summary to leadership and noted that the info was incorporated in an article to go out in the Visitor which was published today, 3/25/21.
  5. **Status of Safe Sanctuary Task Force—Pastor John**  
John Samford and Pastor Kennedy recommended we put this on hold until we return to worship.
  6. **Five Year Financial Plan—next steps?**  
Jim noted that the task force has fulfilled its mission and info offered.  
Jim talked about getting an idea of expenses that might arise in regard to the budget. Working to identify the needs of different worship committees. Bring forth to the leadership council the requests to review. Idea is to bring to the congregation for the financial campaign.  
Ron added to the next steps providing some thoughts about this matter.
  
- **New Business**
  1. **BUCC electronic communication policy**  
John Samford shared that this arose from social media and posting. Questions regarding who administers and who can post. He shared more information. Ron brought up that there is a need for a long view on a policy.

- **Reports**

- 1. **Ministry Teams liaisons**

- **Worship** - John S. shared a report from Worship. Including a look at all things electronic.
    - **Facilities**
    - **Finance** - Jim shared they approved the new water heater.
    - **Member Care** - Dindy asked about limited office hours? Ron noted that there's very limited presence - call ahead is the best plan.

- 2. **Nominating Committee** - Pastor John noted that everything is ahead of schedule and all that's left is treasurer.

- 3. **Pastor John**

- **Notes:**

- 1. **Finance okayed spending up to \$6,400 from Memorials & Gift's General Memorial Fund, but Facilities opted to use Emergency Repairs from the Operating Budget.**
  - 2. **Congregation received mail with a graph derived from 5 year financial analysis.**
  - 3. **Change to order of Financial Campaign & Budgetary efforts (see [revised timeline](#)).**

**FINANCE MINISTRY TEAM**  
**March 11, 2021**

**Finance Ministry Team:** Karen Samford-Chair, Tom Krell, Edgar Vasquez, Jim Rowan-Leadership Council Representative

**Invited:** John Samford-President Leadership Council

**Financial Reports** – There were no issues with the current Financial Reports other than the need to move funds from Investments to the church account. A discussion on the amount to move resulted in the team’s approval to move \$49,000 to cover the shortfall from last fiscal year.

**Stewardship Campaign** – It has been decided the church budget should be prepared prior to the Stewardship Campaign, allowing for a pie chart of expenses to be included in the Stewardship material. This will show what funds are needed when asking members to pledge. Therefore we need to prepare the budget very soon.

We created a budget timeline as follows:

March 14 – Ask Ministry Teams for budget requests

April 7 – Budget requests due

April 10 – Saturday meeting for Ministry Teams to explain budget requests

April 15 – Finance Meeting to prepare budget

April 22 – Present 2020 Budget to Leadership Council for approval

Week of April 26 – Stewardship material to be sent out early in the week

May 13 – Finance Meeting to revise budget based on pledges received

May 20 – Finance Meeting, if needed, to continue work on budget

May 27 – Present revised 2020 Budget to Leadership Council for approval

June 13 – Congregational Meeting

**Next meeting,** Thursday, April 15, 2021 at 7:00

Submitted by Karen Samford

**FACILITIES MINISTRY TEAM**  
**Meeting Minutes of 03/16/2021**

Present: Tom Ziesemer, Michelle Loukotka, Ron Dechert, Steve Darr, Mike Haab  
Absent: Pastor John Kennedy, Julie Rhodes

The meeting was called to order at 3 pm.

The minutes of the 02/09/2021 meeting were approved as printed.

**FINANCIAL REPORTS:**

- a. There have been no significant changes in any of the accounts.
- b. Finance Team requested that teams submit their budget for 06/2021-05/2022 by 04/07/2021; John Irwin will compile our budget. All Ministry Teams are meeting Saturday, April 10 to review all of the team budgets.

**OLD BUSINESS:**

- a. Lance from Precision repaired the seal on the second condensation pump. He also replaced the broken radiator knob in the old women's restroom off the FH and opened two radiators on the steps from the FH to the sanctuary level. The doors from the FH these stairwells will be left open to assist in heating them. These repairs plus the new condensation pump installed earlier came to \$3,464.35. Tom contacted Precision to contest this figure. They will issue a refund; the amount is not known.
- b. Steve looked at the area of the floor in the FH where there is a leaking pipe. He will arrange for someone to cut a hole in the area to determine exactly where the leak is located. If it is not in that immediate area, we will have to do additional cutting to locate the leak.

**NEW BUSINESS:**

- a. CMR was contacted because the exhaust fan for the 1966 building was not working. They replaced a fan belt; this may be under warranty as the fan was replaced last year.
- b. Friday, 02/19 the heat was off in the sanctuary; the temperature was 58 degrees. CMR found that the fan in the power unit located in the courtyard had broken and severed the power line. The fan was replaced and the power line repaired--warranty work.
- c. The hot water heater in the boiler room is leaking. Jim Stadel shut off the gas and Lance [Precision] assisted with shutting off the water and the power to the tank. Julie contacted Ken Cook; they will supply a bid. Bids were also requested from Hutzal and Precision.
- d. The elevator was stuck on the second floor; the cleaning person was in the elevator with her cart. She was able to force the doors open enough to exit the elevator and contact Tom. Ron Dechert was able to get the cart out. Schindler repaired a broken door closer cable line.
- e. Bethlehem was scheduled to host the start of the Crop Walk in October 2020. It was changed to a virtual walk due to the COVID-19 pandemic and the opening was

cancelled. The Washtenaw County CROP committee asked us to do it this year instead. The Bethlehem committee agreed to do so; it will be held on October 3<sup>rd</sup> or 10<sup>th</sup>.

#### **4<sup>th</sup> Avenue Parsonage**

- a. A recent inspection of the front porch indicated that we do need to replace the decking. Steve will seek an updated bid from Kennedy Construction as well as two more bids.
- b. Jim Stadel has disconnected the power to the basement sauna and installed a lock on the door.
- c. Unfortunately, our request for the \$500 DTE rebate on the new furnace was denied. Our gas is supplied by Constellation, not DTE making us ineligible.

#### **ESSENTIAL MAINTENANCE TASK LISTE**

- a. Change filters in heating/air conditioning units in the sanctuary
- b. Clean air conditioning filters in lounge, chapel, cinema room, and classroom E
- c. Floor buffing: 1<sup>st</sup> & 2<sup>nd</sup> floor halls, choir and youth room, FH—on hold indefinitely.
- d. Carpet cleaning in areas TBD.

The meeting adjourned at 4:05 pm.

**NEXT MEETING:** Tuesday, April 13<sup>th</sup> at 3:00pm.

Respectfully submitted,  
Michelle Loukotka

## **EDUCATION MINISTRY TEAM**

**March 3, 2021**

**Present:** Eileen Koprowski-Chair, Jan Eadie, Julie Feldkamp, Karen Samford, Jane Schmerberg and Rev. Lily Tinker Fortel.

### **Lenten Mission Project – Ozone House's Safe Stay Program**

Thank You to Jane for the Outreach Moment last week. We would like to reuse it again this week.

Eileen may reach out to Pastor John to contact the owner of the hair salon that did cuts at the church last year, to do an interview, as he had a connection with Ozone House.

One week we may get one or two of the youth to say something. There will need to be a few sentences written up for them to read.

Pastor John is aware we are using the Children's Moments throughout Lent for our Ozone House Mission Project.

Lily suggested emailing Pastor John and copying Jennifer and David each week as to what we would like in the Children's Moment.

Lily will get Jane's video in this week, and add one of the videos from Ozone House.

Children's Moments past Easter need to be confirmed with Pastor John, Jennifer and David.

Eileen will message Julie and Betty to ask that she and Sue and Roy Muir receive regular updates on the amount given for Ozone House.

**Easter** – There will be Easter kits which can be picked up at a Saturday afternoon drive through at the church. Lily has provided a list of items for the bags. Katie, Eileen and Jan will put them together. Kits for children and youth may be Easter baskets and will include Easter Crafts.

**Sunday School** – Would like to push to the 21<sup>st</sup> this month. Eileen will talk to Kelsey to reschedule the date. Julie will be the helper.

### **Pre-school Teacher –**

Kelsey did a great job with her video last week.

She is graduating this year and we want to recognize her along with others who are graduating. This is a function of the Youth and Young Adult team.

Eileen will reach out to see what her schedule will be past Easter and if she would like to continue working with us, if she is still in the area after graduation.

Lily will give us a copy of the job description we used to hire Kelsey.

### **Keeping in Touch –**

Post card stamps – we have about 100 stamps and cards have been ordered cards for March and April,

Lily will send out the first one in March and will put in an order for May. She will also make enough address labels for few months. Karen offered to create labels when we need more.

Eileen will reach out to Nancy Pieske for craft ideas for St. Patrick's Day.

**Lily** – We thanked Lily for everything she has done for our team, our children and our church. On March 14<sup>th</sup> there will be a "Drive Bye" in the church parking lot from 2:00 to 2:45 to allow everyone time to wish Lily well, in person.

**Next meeting will be the first week of April.**

Submitted by Karen Samford

**WORSHIP MINISTRY TEAM**  
**Minutes**  
**Mar 16, 2021**

In Attendance: Pastor John, Jennifer, Harriette, Gary R, Marsha, Barb, Gail, John S, David, Caroline

1. Opening Prayer Barb Chaffer
  
2. Old Business
  - a. Review February Minutes
  
  - b. Ringing of the Bells:
    - i. Completed: Jim Stadel, Tom Z & Matt Perros, Parins
    - ii. Ashenfelter/Loukotka family--yes
    - iii. Authier family--yes
    - iv. Samfords--John S. to reach out
    - v. Kennedy children--Pastor John to reach out
    - vi. Sharon & Sandy--Pastor John
    - vii. Nadia & Emily--Pastor John
    - viii. Abby & Joey Bowers--Pastor John
    - ix. Schwartz Family--Harriette to reach out, no answer so far
    - x. Create folder for "Bell Ringing" to upload recordings (David to create folder and pull in past videos)
  
  - c. Review of Recent Services Pastor
    - i. Feb 21, Feb 28, Mar 7
    - ii. Changing up background to align to message (basement, measuring up/ruler)
    - iii. Mar 14: a couple of mishaps lead to asking Marsha to help us review submissions Fri afternoons
    - iv. Credits: photo used for credits includes rainbow flag and peace pole; we could use more photos as spring arrives
  
3. New Business
  - a. Leadership Council Update John Samford
    - i. Annual Mtg Sun June 13
    - ii. Budget process: new for 2022, put in request by April 7 prior to stewardship campaign
    - iii. Rentals: uptick in rentals, facilities team challenged to keep up with the fogging requirements for all the usage (good problem to have)
    - iv. Building: boiler has failed and we do not have hot water leading to emergency vote in LC to approve \$6,000 expense for repairs

- v. Pastor John to put together a job description for ministerial positions sent to Ron Dechert (VP-HR), will be advertised as 2 part-time positions but open to one person filling the role (total of 32 hrs). Ordination is not required; but looking for combination of education and prior work experience. Will be posted through UCC, Conference, Indeed, Univ of Michigan job posting system.
  - vi. Thank you messages from Pastor Lily; wrapped up the loose details on any of her activities and ministry teams
  - vii. COVID Task Force: recommendation going to LC to allow for singing in sanctuary for recorded videos, followed by fogging
- b. Return to Church Digital Worship Committee (i.e. the A/V Club)
- i. Members: Caroline Ashenfelter, David Hahn, Gary Rogers, Kurt Schmerberg, Julie Seitz, Pastor John
  - ii. Scope: Technology needs for streaming/recording, radio access, creative content, layperson involvement
  - iii. Hybrid model long term
  - iv. This is not related to safety precautions, but rather it is focused on technology and related aspects to having worship in the sanctuary while also providing digital services for those not able to be present
  - v. March 2021: starting the conversation, setting up goals to continue digital/video service in some way.
  - vi. Ideas: livestreaming with 2 cameras, recorded and edited, then posted online afterwards. Comparison between livestream and the polish of a recorded service.
  - vii. Equipment needs: 2 cameras, possibly 3; tripods, microphones, external hard drives, desktop computer and software. Cost of cameras could be \$5,000-10,000 each; computer with expected upgrades could cost \$3,000-\$5,000.
  - viii. Possible Donations or Fundraising Campaign, similar to Organ Fund or Choir Robes, for the equipment
  - ix. Staffing/Leading: up to 2 part-time positions to act as director for audio and director for video
  - x. Recommend to keep the digital/video service in some way, allows greater outreach to community, and potentially more audio/video services to offer
  - xi. Radio Service:
  - xii. For April Agenda for WMT: Member Care willing to survey our members to gather information about return to church in-person, need for radio service, etc. We could shape the questions in a way that is helpful to us and other ministry teams.
- c. Creative Worship Planning Update Pastor, David,  
Jennifer

- i. [Liturgists](#)
  - ii. Musical Contributions (contact David)
  - iii. Liturgists: Reminder to encourage recording a single video with all segments including pauses in between
  - iv. John Samford's video for the radio campaign: add to last Sunday of the month (3/28); add sponsor names to Welcome/Announcements so that it's heard on the radio
  - v. Friday Review of Content: Seeking volunteer to make sure all content has been submitted for that week's service. Thank you to Marsha Rinke for volunteering!
- d. Lent Pastor, Jennifer
- i. March 21: John 8: 1-11 Jesus tested by religious leaders with woman accused of adultery
  - ii. March 28 (Palm Sunday): Mark 11:1-11 Jesus enters Jerusalem on a borrowed colt
  - iii. Hymn suggestions (see notes below)
  - iv. March 27 Pick-up 12-1:30: Palms, Card of Holy Week Services, Supplies for a simple Easter basket
  - v. Maundy Thursday by Zoom @ 7pm: meaning of hospitality, Lord's supper, no bulletin; need Liturgist for 2 readings
  - vi. Good Friday by Zoom @ 7pm hear the story of betrayal and crucifixion, need Liturgists for 7 scriptures and extinguishing a candle, bulletin
- e. Easter
- i. Sunday April 4: Outdoor Service at 8am; Pre-Recorded Service avail @ 10am
  - ii. Tent Rental from A-1 Rental, set-up on Sat, working with Brad from Cemetery to make sure it's set up in proper location; tent closed down around 12N
  - iii. COVID Precautions/Requirements from our Task Force: masks required, singing allowed, same households sit together but 6-ft separation
  - iv. Ushers: Pastor John to call Hans, help with seating as well as traffic direction; Brad will make sure cars can't drive up to the tent area
  - v. Chairs: we can bring our own and fog them after, or we can rent them for \$120
  - vi. Sound Equipment: ask Jim Stadel if we have portable speakers, microphones, and sound board
  - vii. Electricity for the sound equipment?
  - viii. Music: Gary could play trumpet at live service, guitar or brass okay, but strings aren't good in outside weather
  - ix. Pulpit, Table
  - x. Table for Communion Kits
  - xi. Liturgists for live service

- xii. Signage for directions, parking, outside cemetery, masks required
  - xiii. Pre-registration; walk-ins as space allows
  - xiv. Set-up on Saturday; early on Sunday
- f. WMT Finance & Budget for FY22
    - i. Coordinating budget requests with Stewardship Campaign
    - ii. April 10: MT Chairs present budget requests to Finance team
  - g. Visitor Articles for next few months
    - i. Marsha for April
    - ii. \_\_\_\_\_ for May (due April 15)
    - iii. \_\_\_\_\_ for June (due May 15)

4. Closing with Lord's Prayer

Next Meeting: April 20, 2020 5:30pm

**ADDITIONAL NOTES ABOUT UPCOMING HOLY WEEK SERVICES (documented 3/16 and 3/23)**

**Hymn Suggestions to Conclude Lent and to Celebrate Easter**

**3/21**

195 When I Survey (opening)

200 What Wondrous Love (after sermon)

207 In the Cross of Christ I Glory

When Morning Gilds the Skies

Precious Lord Take My Hand

Help Us Accept Each Other (Sending Hymn, use the Aurelia tune)

**3/28 Palm Sunday**

192 All Glory, Laud and Honor (opener)

190 Tell me the Story of Jesus (after sermon)

191 Ride on (closer)

Gary to play prelude Lift High the Cross (recording on Friday)

**Maundy Thursday**

Prelude by Gail (recording)

Prayers

Meditation music in between the readings "Jesus Walked This Lonesome Valley"

Remembrance of the Last Supper (have supplies handy)

No bulletin

**NEED ZOOM LINK (sent by Pastor John on 3/23)**

**Good Friday**

202 O Sacred Head, Now Wounded (Gail's recording)

198 Were you there (recording of David)  
Jennifer to co-host and play the recorded pieces  
**NEED ZOOM LINK (sent by Pastor John on 3/23)**

### **Easter Mark 16: 1-8**

#### *Recorded Service*

216 Christ the Lord is Risen Today

218 Thine is the Glory

234 Crown Him with many Crowns

Offer to sing from PJ Lindeman for recorded service, with mask on, with Gail

Interest from Gary Maki to play trumpet along with hymns (recorded with Gail)

#### *Live Service*

216 Christ the Lord is Risen Today

91 All Hail the Power of Jesus' Name 1, 3, 5

234 Crown Him with many Crowns

Bells for 8:00am service

8am service: singing aloud with masks on, David to play guitar for the hymns

Bells for 8:00am service: which piece for this service?

Individual Communion Kits

Music amplification: Pastor John to check with Jim Stadel

Printed Bulletin

Offering: Box with slot (Jennifer)

### **Others**

Jesus Walked this Lonesome Valley #211

This Little Light of Mine (after Children's Moment each week)

Gather Us In

#66 Immortal, Invisible

#179 Forty Days and Forty Nights

Bell Ringers: add to Planning Center to document which one to use

**MEMBER CARE MEETING MINUTES**  
**March 24, 2021**

**Attendees (via conference call):**

Dindy H, Jenny F, Judy C, Julie S, Mary Jean R

**Old Business**

**COVID Vaccine for Members**

Jenny submitted an article to Gwen or the April Visitor. We discussed whether our group should continue to provide COVID-19 Vaccine updates to the congregation. We decided that it was not necessary but it would be a good idea to share the website [www.vaccinefinder.org](http://www.vaccinefinder.org) on the refrigerator page and in the May Visitor.

**Holy Week Kit drive thru**

Kits will include palms for Palm Sunday, a card noting all of the Holy Week services, and a few small things to make a small Easter basket decoration out of the bag. The drive through is on Saturday, March 27 from 12-1:30. Those helping with distribution to members at home include: Jennifer V, Karen S, Judy C, Dindy H, Jenny F, Pastor K, Eileen K, Jane S, Harriette E and Mary Jean R.

**Member updates**

- Sue B and Carl W, have recently lost loved ones. Jenny will send sympathy cards to both of them. She also will send the Journeying through Grief series to Carl.
- Luise K - Jenny asked Sue to send her a card. Pastor K visited once and is visiting again on Friday.
- Evelyn S is hospitalized at Chelsea.
- Marj A - Eugene going home end of this week. Jenny will reach out to Marj to see if they need help with meals.

**Worship Sub-committee**

Julie is on the committee as a representative from the Member Care Ministry team. The group is looking at the worship service and technology for future services. Julie asked our team to help research how other churches are doing live streaming. She asked if we could help view other services and let Julie know what we liked about the service and how are they presented. MJ mentioned that she has watched the Salem Lutheran church service and liked their format.

**New Business**

**2021-2022 Budget**

The Finance Ministry team is collecting budget requests from each ministry team for the next fiscal year. We had \$500 budgeted this past year. So far we have spent \$150 (advent calendars, cards, postage, valentines cards). We discussed items that we would like to budget for in the coming year and they include:

- Educational presentations with lunch
- Advent calendars for homebound members
- Card ministry
- Valentine cards for congregation - we will purchase the card, but ask the youth to send them to our homebound members.

#### Potential New group

Jamie D contacted Jenny about forming a group with Jim R as a potential leader. The purpose of the group would be faith discussions dealing with life transitions, such as those caused by the loss of a loved one, or a change in family status or job. Member care would organize the group initially and then the group would operate independently once established. The group might start with a book as a discussion starter. Meetings would be monthly and can be via Zoom or outdoor gatherings until the group feels it is safe to meet in person. Anyone could join at anytime.

Jenny is talking to Pastor K about approval for group. Pastor K has indicated his support of the group and the focus would be support to one another - not counseling. We discussed the name of the group and everyone agreed that Life Transitions Support Group would be a great name for this group. Pastor K suggested starting the group after Holy Week. Jenny will follow up with Pastor K and Jim R in mid-April.

**Next Meeting: April 28th at 3:30 pm via conference call.**

(We discussed whether we could start hosting our ministry team meetings at the church. Dindy will find out about in person church group meetings.)

## OUTREACH MINISTRY TEAM MEETING NOTES

March 22, 2021

Roy Muir convened the meeting online at 7:00pm. Sue Muir opened with a reading.

Present: Co-Chairs Sue & Roy Muir, Mary Jean Raab, Laura Seyfried, Katie Rowan, Jamie Dylenski, Sue Wortman.

### Agency Updates

#### **Alpha House: Laura Seyfried/Roy Muir**

Roy attended their March meeting to fill in for Laura. No major updates. Continuing to welcome any groups or individuals that can provide meals. Currently there are approximately 20 individuals housed there. Bethlehem is providing dinner on March 28. Sue Wortman and Sue Muir are taking care of it.

#### **Food Gatherers: Katie Rowan**

Both the Warehouse and Community Kitchen are opening back up for volunteers to sign up, with restrictions in place. Sue has been advertising their Volunteer Links on the Communications Page and weekly Church Email.

### Ministry Team Updates

#### **Education Ministry Team**

Eileen was unable to be present but said she would provide us the total raised to date for the SCS Lenten Project: Ozone House. The Outreach Moments about Ozone House on Sundays during Lent have been very meaningful. Update: as of March 23, \$5,220. Their goal was \$2,500. This is a wonderful tribute to Pastor Lily, who asked for any gifts to be given to this fund.

#### **Youth & Young Families Ministry Team: Katie Rowan**

Katie and Jesse are busy rebuilding this ministry team, now that Pastor Lily has left. The Drive-Bye for the youth for Pastor Lily went very well. They had a Sledding Party that was a lot of fun and had a great turn-out. They also sent Valentines to older members of our congregation.

### Fund Updates

Covid Emergency Fund: current balance is \$930

Outreach Memorials and Gifts Fund: current balance is \$1,033

### New Business

#### **House By The Side of the Road: Sue Muir**

Jean Bush-Bacelis, a volunteer with HBSR contacted Bethlehem about re-establishing a relationship with our congregation in terms of volunteering and also making our congregation aware of their services. Years ago, our congregation had several members who volunteered there. After talking with Jean, Sue is in the process of getting additional

information that we share on the Communications Page and the Group Emails.

### **CROP Walk: Sue Muir**

Sue and Tom Ziesemer attended a Zoom Washtenaw County CROP Planning Meeting on March 18. The 2021 CROP Walk will be hosted by Bethlehem again this year. However, due to continued uncertainty because of Covid, it will be organized as a hybrid event. There will be options of an outdoor sendoff at Bethlehem with a planned route. Or walkers can choose to walk on their own at whatever time they want. Last year's walk raised more than they ever had. Many aspects of online giving and recruiting went very well and will be used again this year. The goal for this year will be \$35,000. The top three organizations in fundraising for last year's walk: First United Methodist Church-\$6,375; St. Mary's Chapel-\$3,620; Bethlehem UCC-\$3,450.

### **OMT Budget Request of 2021-22**

A discussion document was sent out by Roy and Sue to the Team prior to the meeting. In the current year OMT was allocated \$7,000 in the general operating budget. It is expected that the budget for the coming year may be even tighter, as noted in John Samford's recent letter to all members.

We discussed and agreed that instead of requesting a dollar amount, we are proposing a percentage of the overall budget be designated for Outreach.

Discussion points:

- **The current year total congregational operating budget is \$474,977**
- **The current portion of that allocated for Outreach is \$7,000 – approximately 1.5%**
- **We will request the OMT line item in the Operating Fund Budget 2021-22 to be 2% of the total budget.**
- **We recommend that BUCC make a strategic commitment to seek to increase the percentage of the budget for Outreach incrementally, perhaps by a quarter percent each year**

Sue will send in this information to Karen Samford. Sue and Roy will attend the meeting for budget requests on April 10.

### **Next Meeting**

We will continue to stay in touch via email until we need to call another meeting within the next couple of months.

Minutes submitted by: Sue Muir

**Bethlehem United Church of Christ**  
**YOUTH AND YOUNG ADULT MINISTRY TEAM MINUTES**  
**March 19, 2021**

Phone Meeting: Katie Rowan, Jesse Wilcox

Zoom Youth Group Schedule

Youth Group will continue meeting on alternate Sundays. We will keep meetings casual with no specific agenda.

In-Person Events

We will consider holding an outdoor in-person activity near the end of April or early May. We will continue to assess how current COVID developments impact the feasibility of in-person events. We will hope to plan an in-person outdoor movie night at the end of the school year.

Care Packages for College Students

We will invite Youth to volunteer to write and mail notes and an enclosed treat to our college and college age members. We will provide a kit to create this modified version of the traditional Care Packages which will go out in mid April.

Submitted by Katie Rowan, Chair