

Bethlehem

United Church of Christ



Annual Report

2022-2023

Bethlehem United Church of Christ
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Bethlehem United Church of Christ

Ann Arbor, Michigan

Mission Statement

*To worship God;
To learn and live the word of God;
To engage in Christian service and fellowship;
To invite others to join us on our faith journey
in the ministry of Jesus Christ.*

Covenant of Welcome

Approved May 22, 2016

We, at Bethlehem United Church of Christ, declare ourselves an Open and Affirming congregation where we celebrate Christ's extravagant love. We covenant with God and one another to welcome the diverse tapestry of all people, no matter their age, race, nationality, ethnicity, economic circumstance, marital or family status, physical or mental ability, sexual orientation, gender identity, or gender expression. We invite everyone—believers and questioners, seekers and skeptics—to share their gifts in the life, leadership, ministry, fellowship, worship, sacraments, responsibilities, and blessings of our congregation.

**CHURCH STAFF
2022-2023**

Open Position	Pastor
Rev. Diane White	Associate Pastor
Dr. Orval L. E. Willimann	Pastor Emeritus
Gwenda Mayes	Office Supervisor
Aimee Winchester	Assistant to the Pastor
William Husted	Maintenance
Dr. Naki Kripfgans	Music Director
Dr. Naki Kripfgans	Organist
James Rowan	Hand Bell Choir Director

LEADERSHIP COUNCIL AND ELECTED MEMBERS OF MINISTRY TEAMS, BOARDS, AND COMMITTEES 2022-2023

LEADERSHIP COUNCIL

Ron Dechert	President
Jim Rowan	Vice-President
P. J. Lindemann	Secretary
Pete Hendershot	Treasurer
Dindy Haab	Member at Large
Pat Huibregtse	Member at Large
Barbara Schenk	Member at Large

FINANCE MINISTRY TEAM

Tom Krell	Chair
Edgar Vasquez	Elected Member

FACILITIES MINISTRY TEAM

Steve Darr	Chair
Michelle Loukotka	Elected Member
Tim Schenk	Elected Member

OTHER MINISTRY TEAM CHAIRS

Eileen Koprowski	Education
Jennifer Vasquez	Worship
Beth Wenner	Member Care
Jane Schmerberg	Welcome
Roy & Sue Muir	Outreach
	Fellowship
Katie Rowan	Youth and Young Adult

BETHLEHEM CEMETERY BOARD

Sue Buday	Co-President
Mary Friend	Co- President
Marilyn Pearson	Secretary
Jim Lutz	Treasurer
Jamie Dylenski	Elected Member
Sallie Stadel	Elected Member
Mary Jean Raab	Elected Member

NOMINATIONS COMMITTEE

Chair

**Bethlehem United Church of Christ
Annual Congregational Meeting Agenda
June 11, 2023**

- 1) Call to order- R. Dechert
- 2) Verification of Quorum- R. Dechert
- 3) Opening Prayer- Pastor Diane
- 4) Leadership Council Report
 - : Overview of FY22/23
 - : Update of parsonages
 - : Update of interim senior pastor
- 5) Review of elected officer openings and nominations- R. Dechert
- 6) Call for vote on elected officer nominations
- 7) Review of current and proposed budget
- 8) Call for vote for proposed FY 23/24 budget
- 9) New business from congregation
- 10) Prayer of adjournment- Pastor Diane

BUCC Annual Congregational Meeting Minutes

June 12, 2022

1) Opening Prayer Offered by Pastor John Kennedy

2) Call to Order

: BUCC Annual Congregational Meeting called to order by President Ron Dechert at 11:20am

- : Quorum was confirmed. Approximately 100 members were in attendance at the start
- : Review of meeting agenda was presented by our President (Ron Dechert)

3) Lombard Mennonite Peace Center (LMPC) proposal

: Leadership Council requested a presentation by representative (Devon Miller) of LMPC
: Devon Miller reviewed the proposed mediation process to the congregation and reviewed anticipated cost of the project. This involves a 6-8 month process where LMPC would facilitate discussions, explorations and resolution of concerns and conflict within BUCC

- : Time was allotted for questions from congregation
- : Vote on proposal was deferred until the end of the agenda presentations

4) Presentation of annual reports by Leadership and ministry teams

: Those presenting included

- Leadership Council (Pete Hendershot)
- Youth and Young Adults (Katie Rowan)
- Education (Eileen Koprowski)
- ONA (Kurt Schmerberg)
- Member Care (Karen Kennedy)
- Stephen Ministry (Kurt Schmerberg)
- Cemetery Board (Marty Seyfried)
- Outreach (Roy Muir)
- Facilities (Steve Darr)
- Worship (Jennifer Vasquez)
- Nominating Committee (Ron Dechert for Cresson Slotten)
- Finance (Karen Samford)

: Summary of annual reports for each ministry team are included in the BUCC Annual Report

5) FY 22/23 Proposed Budget

- : Process for developing proposed budget was reviewed by Karen Samford
- : Proposed budget for FY 22/23 was presented and reviewed
- : Discussion of budget proposal occurred with time for questions from members
- : Given the proposed substantial deficit and reduction in anticipated pledging,

Ron Dechert proposed that we freeze the budget for FY 22/23 to the current budget (FY 21/22) for six months. A new congregational meeting will be called in Oct/Nov to review the first six months' fiscal performance and vote for a budget for the remaining 6 months of this fiscal year. A motion was duly called to freeze expenditures at the current (FY21/22) level for 6-months. 3 members abstained and the remainder approved the motion.

6) Nomination for elected officers

: Ron Dechert presented the slate of elected officers on behalf of Cresson Slotten.

: A motion was made to approve the slate of officers as presented.

: Vote was taken, 2 members abstained and the remainder approved the motion.

7) Request from the floor to consider using a paper ballot for the final agenda item was made.

Majority support for the motion. Paper ballots were distributed to all members present. A few members had left the meeting. In accordance with the by-laws, only those members present can cast a vote.

8) Motion was made to approve the request and funding for the LMPC mediation program.

: Ballots submitted were counted by Dindy Haab and Jim Rowan. Results of ballot counted were 49 in support of the motion, 19 opposed, 8 abstained. Motion carried.

9) Floor opened for new business

: Motion made to elect PJ Lindemann as Secretary for Leadership Council. Motion carried.

10) Meeting adjourned by President at 2:00 pm

Pastor's Annual Report 2022/2023

Open Position - No Report Submitted

BUCC Leadership Council Annual Report FY 2022/2023

Dear Bethlehem Members,

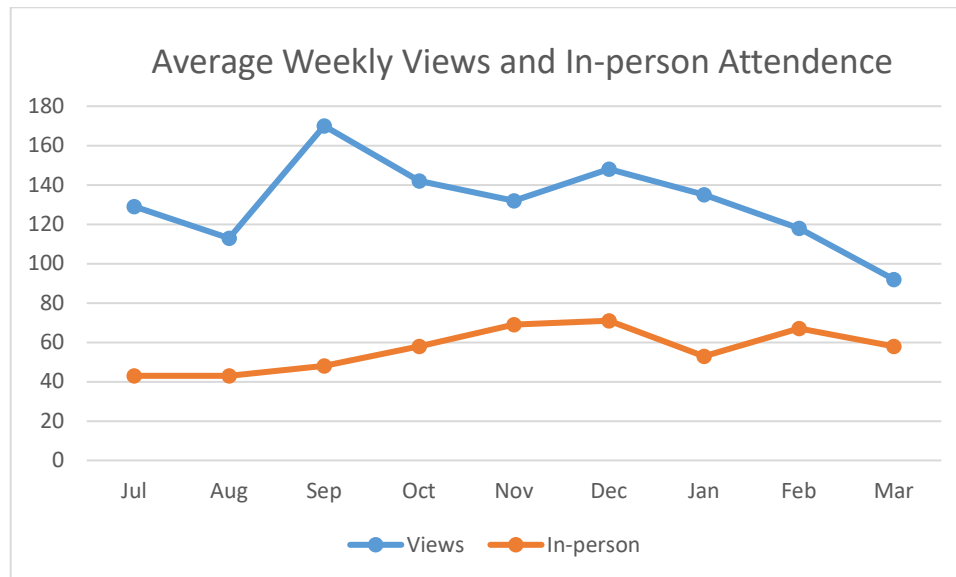
As we (Council) pause and reflect on the events and activities that occurred during the past fiscal year (FY 22/23), we must first begin by acknowledging that the past year was difficult, challenging, and emotionally charged. As the world observed the diminishing of a once-in-a-lifetime pandemic, we all hoped and prayed that our recovery from COVID-19 would see a return to pre-pandemic activities. As a church family, we hoped for a return of in-person worship with attendance equal to or surpassing the pre-pandemic activities we so much enjoyed. We yearned for the opportunities to not only worship together, as a church family, but to gather with each other through the numerous functions we enjoyed in better times. We survived the COVID years although many of us experienced personal losses. We hoped and prayed the bonds of our church family were strong enough to sustain each other during these difficult times.

At last year's annual meeting, our congregation voted to engage with Lombard Mennonite Peace Center. The purpose of this engagement was two-fold. First, with the help and direction of LMPC a safe-harbor would be created for our congregation. That environment would allow each member who chose to do so, the opportunity to voice concerns, questions, and general impression of our church life and family. Second, through the structured group discussion, primary areas of concern for our congregation would be illuminated. Once these primary concerns are identified, we (congregation) would begin to work together to repair and heal the divide that existed at the beginning of this fiscal year (FY22/23). The workshops were scheduled for the first half of the fiscal year with a final report to be submitted to council and forwarded to the congregation after December 2022. Due to extenuating issues, the final report from LMPC was distributed to the congregation in April 2023. Further engagement (problem solving) with LMPC is currently on hold pending the hiring of an interim senior pastor.

In September 2022, our church family was blessed to hire a new Associate Pastor, Diane White, and a new Director of Music, Naki Kripfgans. The addition of our music director has brought new energy and excitement to our service music. Pastor John started a medical leave in September and Pastor Diane stepped up to cover the spiritual needs of our members and families fulltime. Prior to Pastor Kennedy's return from medical leave, he submitted his letter of resignation as Senior Pastor. A search for an interim senior pastor was initiated by Council, working in close coordination with Michigan UCC leadership.

Throughout this entire year, Council and many members have been working to stabilize our member attendance (either in-person or through live streaming). Figure 1 shows the combined attendance each month from July 2022 through March 2023.

Figure 1: In-person attendance and streaming views by month



Although our in-person attendance has not returned to pre-COVID numbers, we do have a solid core of members who still believes in and loves Bethlehem. As shown in Figure 1, people are using our live streaming of each service to view the preaching and music now associated with BUCC. This presents an opportunity to get our message and our beliefs out to the Ann Arbor community and beyond.

We have many challenges facing us in the coming year. With the support and encouragement of our congregation, we will be able to face those challenges. I and other members of council have heard from congregation members lamenting the demise of Bethlehem. We lost members who withdrew their participation and support as a result of the drama and turmoil amongst our family. To those members, we encourage you to come back to visit us. See the changes that are occurring as we start a new journey forward. Join us in our effort to move forward. Perhaps you will find that Bethlehem is still serving Ann Arbor, our church family, and our local, national, and international communities.

Respectfully submitted,

Church Council

Annual Report of the Welcome Ministry Team 2022 - 2023

Our mission is to make Bethlehem a welcome place for all. The Welcome Ministry celebrates each new member and delights in the contribution we play in spreading the light, love, spirit, and story of Jesus to all.

Members: Jane Schmerberg, Chair; Paul Marshall, Barb Marshall. Kurt Schmerberg.

Your Welcome Ministry team is small but worked throughout the year.

1. Our team of ushers has been welcoming members and visitors at all our services. Special thanks to Hans Maier for continuing to coordinate the ushers.
2. We keep the Welcome Desk at Fourth Avenue updated. This small center helps when new people come into our church. We keep it well-stocked with the Lifesaver mints that are popular with many of members, young and old.
3. We sponsored a Welcome-Back Rally Day hotdog luncheon in the fall.
4. Barb and Paul coordinated food and helped with the installation service for Diane White and also helped with the Maundy Thursday service.
5. We cancelled the new messaging system that we had purchased due to changes in priorities as to where to spend money. In 2020 we purchased a new messaging system and upgraded and added additional monitors to the video messaging system in the church. The pandemic had meant that we had not yet been able to utilize this new system. Although initial money had already been spent on this system, it would require continued funding. It was prudent to cancel the system given the budget restrictions at this time.
6. Last year we had planned to partner with the ONA task force to purchase a new banner/sign to complement the doors are displayed on Fourth Avenue. This was to be a message about God loving everyone with no takebacks. Given the recent changes in the church, we held off on getting the signs. We abandoned the plans at this point but could leave it open for future ideas.

At this point, our group has decreased in size. Kurt has stepped back from WMT. Barb and Paul also asked to bow out after 18 years of serving with the committee. Jane has fulfilled her time as chairman, plus this last additional year, and does not want to continue as chair.

Given the lack of members for WMT at this time, we may pause meetings at this point until additional team members are added or needs arise. Minimal funds have been utilized this year and money, that was not utilized could be returned to the general budget. However, there is also a designated WMT fund that remains in place and could be used for future Welcome Team projects.

Great thanks to Paul, Barb, and Kurt for their combined 50 years of service to the Welcome Ministries Team!

Fellowship Annual Report

Open Position - No Report Submitted

Youth and Young Adult Ministry Team 2022 - 2023 Annual Report

The Youth and Young Adult Ministry Team has been active finding ways to connect and engage our youth. Our goals are to integrate the Youth into all aspects of church life, to provide a safe space, a sense of community, and to help the Youth develop a vision for life long faith.

Youth Group: Youth group has met in person every other week with adjustments to accommodate the youths' schedules. Highlights of the year included a mini golf outing, and a downtown Halloween scavenger hunt.

BUCCuleles: The ukulele band open to all Bethlehem youth and adults has continued with a change in format to occasional rehearsals and congregational singalongs.

Service: Youth participated in the CROP walk and partnered with the Member Care Ministry Team to send Valentine cards to our elder church members. School supplies were collected for Peace Neighborhood Center and Alpha House in conjunction with the Education Ministry Team's back to school drive. The College Care Package tradition was continued, becoming "Care Cards" sent to college age members as they completed their last semester.

Young Adult: Our high school and college graduates were recognized in worship and celebrated with gifts. The most consistently engaging project for this age group has been the annual mission trip. In lieu of a trip, this group led a volunteer day and fundraising drive in September 2022 to benefit our local Habitat for Humanity Huron Valley.

Looking Forward: We hope that more youth will participate in our programming and that we can resume those offerings that have been discontinued such as trips and lock-ins. We also look forward to expanding our team.

Respectfully Submitted,

Katie Rowan, Chair

THE EDUCATION MINISTRY TEAM

The Education Ministry Team has been a big presence at Bethlehem for years. This past year was no exception, moving into a more cautiously optimistic COVID era with vaccines readily available for all ages. That was truly a miracle. With dedicated members of veteran Sunday school teachers, volunteers, and the support of the entire congregation, EMT continued to share with its youth a message of empowerment.

Starting the new school year with “Rally Sunday” in September 2022, we were able to engage our youth of all ages with collecting school supplies and backpacks for local organizations. We reinstated a less formal, one-room Sunday School approach, combining age groups from infants to elementary age students. The children heard bible stories, created art projects, church posters, enjoyed treats, and even learned new songs. Thank you, Diana Slaughter! Our youth benefitted from weekly Children’s’ Moments with Pastor Diane in the front of the sanctuary for which we were grateful and often entertained.

Our children were able to lead youth mission projects this year. Along with the usual collection of gloves, hats, socks, etc. for the Mitten Tree Project during Advent, they engaged in an extremely worthy 2023 Lenten Project, Doctors without Borders. As always, it was very successful with generous donations from our congregation.

It is the hope of EMT to grow our ministries with new families and continue to participate in local and international mission projects. We look forward to helping our youth grow as active, passionate, caregivers of their families, church, and local communities.

The Education Ministry Team strive to communicate and teach our youth to be great shepherds of God’s word at home, school, and in their communities, remaining steadfast through the upcoming year. We are proud of our youth! EMT is excited to see what challenges and changes this next year will bring for our team and the children at Bethlehem United Church of Christ.

Please prayerfully consider your pledge to Bethlehem to help continue the work of our Education Ministry Team and support our children.

Blessings,

Eileen Koprowski – Chair
Christina Wilk
Diana Slaughter
Jan Eadie
Jane Schmerberg
Jill Schwartz
Nancy Pieske

Addition to 2022-23 Education Ministry Team Annual Report

McKay Scholarships:

In 2023, McKay Scholarships were granted to the following:

(to be added once scholarships are awarded in mid-July)

Open and Affirming (ONA) Standing Committee

Open Position - No Report Submitted

Member Care Ministry Team Annual Report June 2022-May 2023

The Member Care Ministry Team continued to be a caring network within our church family.

Thank you to our team members who do so much for our members. The team members this year have included Pastor Diane White, Judy Coucouvanis, Mary Jean Raab, Dindy Haab (liaison to Leadership Council), Karen Kennedy, and Angie Lewis. Thank you to Gwenda Mayes, Debbie Ventura and Aimee Winchester in the office for all of your help. A special thank you to Karen Kennedy for your thoughtful and caring leadership in the past year. Thank you to Pastor John and Pastor Diane for caring for the members of our church!

The Member Care team is thankful for the faithfulness of Dindy Haab to maintaining the prayer chain, with weekly emails, we are made aware of those who are in need of our prayers.

Member Care continues the Journey Through Grief series for those who have lost a loved one. Thank you to Mary Jean Raab for continuing this important ministry.

Thank you to Angie Lewis for maintaining our card ministry and agreeing to oversee this important task through the end of May 2023.

Thank you to Katie Rowan and the youth group who signed and sent out Valentine Cards to all of our members over 80 years of age. I hope this brightened their day!

Member Care also provided Advent bags and Advent Devotionals during Christmas and Lenten Devotional Books to our homebound members.

A heartfelt thank you to all of our knitters who made the wonderful prayer shawls for all of those members.

There was a lot of transition this year for the Member Care team. I hope that God will continue to bless Bethlehem Church next year as we discover new ways in which to connect the members to Bethlehem Church and each other.

In Christ's Peace,
Beth Wenner
Chair Member Care

STATISTICAL INFORMATION – 2022

Baptisms	0
Confirmation Class	0
Weddings	0
Funerals	6

413

Membership as of December 31, 2021

Additions

Births	1
Confirmation	0
Transfer or Affirmation	0

Losses

Death	6
Transfer/Drop	6

Membership as of December 31, 2022 402

Fiscal Year 2022-2023

Pledges	70
Giving Units (member & non-member)	175

Bethlehem Cemetery Board Annual Report Fiscal Year ending May 31, 2023

In May of 2022, the Cemetery Board learned that the church office would no longer be assisting with the operations of the cemetery. This meant working with Leadership Council to reorganize to allow the cemetery records, phone calls and computer access to remain secured in the church office space. Betty Clark agreed to continue as the bookkeeper and John and Karen Samford were hired to maintain the cemetery records. As co-presidents of the Board, Sue Buday and Mary Friend learned the daily operations of the cemetery which include processing the paperwork before it is given to Betty and the Samford's, responding to emails and phone call inquiries.

We have managed to maintain the lot sale and burial rates for several years. However, in November the board voted to increase our prices by 25%. The conversation about increasing the rates began in April of 2022 as the Board was seeing increases in the cost of supplies and services to maintain our grounds and operation

In the fall of 2022, the contract with the sexton, Brad Bouchie (owner of Brad's Ultimate Services) was renegotiated and extended until September 2025. He will continue to maintain the grounds (lawn care, snow removal as well as additional grounds maintenance) and to be responsible for all burials.

In the coming year the main project will be road maintenance. Blacktop replacement and seal coating will be performed.

We wish to thank the congregation for their support over this past year.

BETHLEHEM CEMETERY ASSOCIATION

December 31, 2022

Checking Account

Balance January 1, 2022 **\$39,944.48**

Receipts:

Sales: Lots	\$42,400.00
Sales: Niches & Memorial Gardens	\$11,750.00
Burials	\$65,150.00
Engraving	\$250.00
Disinterment	\$1,500.00
Deed Transfer	\$300.00
Interest	\$42.62
Contributions/Memorials	\$3,640.00
Receipt Total	<u>\$125,032.62</u>

Disbursements:

Office Secretary	\$3,600.00
Disinterment	\$1,000.00
Grounds Maintenance Contract	\$50,144.00
Openings & Closing Fees	\$18,485.00
Software Maintenance	\$720.00
Cemetery Supplies	\$1,975.61
Scrolls and Engraving	\$2,457.93
Telephone & Internet	\$507.56
Water	\$6,464.15
Electric	\$1,945.45
Propane Gas	\$608.83

Office/Building Supplies	\$2,885.28
Trees & Shrubs	\$2,850.00
Grounds Maintenance	\$3,465.00
Miscellaneous	\$1,955.95
Memorial Garden	\$470.50
Website	\$323.64
Commission on Sales	\$6,322.50
Dumpster	\$1,087.00
Disbursement Total	\$107,268.40
Transfer out to Cemetery Association investment account	\$10,000.00
Transfer out to Perpetual Care investment account	\$8,122.50
Liability Expenses (Monuments/Mem Gar bench)	(\$1,495.00)
BALANCE December 31, 2021	\$38,091.20
Graves/Niches Sold	38
Openings/Closings	64
Perpetual Care Account Balance	\$749,059.19
Cemetery Association Account Balance	\$348,588.41

OUTREACH MINISTRY TEAM

A Just World for All

During this past year, the Outreach Ministry Team focused our attention and support to four local agencies.:

Food Gatherers

Ground Cover

Alpha House

Peace Neighborhood Center

The work these four agencies continue to do in our community to meet the needs of their clients are admirable. Their focus on helping to meet the basic needs for families—food, shelter, and employment—is on the major areas that we seek to help with both our dollars and volunteering.

Here is a recap of some of the highlights of the activities of this year's OMT efforts:

- Habitat for Humanity - Huron Valley (Fall & Spring): \$2,295
- Participated in CROP Walk 2022 and raised - \$3,695
- From Bethlehem's Operating Budget - dispersed to Peace Neighborhood Center, Alpha House & Food Gatherers: \$4,000 each
- Ukraine Refugee Crisis Appeal Fund: We exceeded our goal of \$10,000 with gifts of \$11,105 made to date
- Education Ministry Team (with support from OMT) for the SCS Lenten Project - AAPS Support Students Fund: \$3,925
- Provided meals for Alpha House on a Sunday in August (2022) and January (2023) Our next time to provide a meal is in May.
- Meals prepared the first Sunday of every month at the Community Kitchen thanks to Ron & Alice Dechert, Jamie Dylenski, Tom Ziesemer, Marty & Laura Seyfried for volunteering.
- Volunteers helped weekly on Fridays at Peace Neighborhood Center with food distributions (special thanks to Katie Rowan, Kathy Warner, Dave Gilmore, Sue Muir for volunteering weekly).
- Volunteers helped at Food Gatherers Warehouse on a Saturday in June (2022) The war in Ukraine prompted our team to establish an appeal to raise monies for Ukrainian refugees. Women of Bethlehem presented a check for \$5,000 for this endeavor and a challenge for the congregation to match their gift.

As in the past couple of years, we recommend that Bethlehem make a strategic commitment to seek to increase the percentage of the budget for Outreach incrementally, perhaps by a quarter percent each year. We are grateful this past year for the dedication of our OMT members: Jane Schmerberg, Eileen Koprowski, Mary Jean Raab, Jamie Dylenski, Laura Seyfried, Katie Rowen, and Sue Wortman. Ron Dechert attended our meetings as the Leadership Council liaison. We are grateful for the leadership and communication he provided for our team.

We thank Laura Seyfried for her many years serving on OMT, both as Chair and a member of the team. We wish her and Marty the best upon their retirements and moving to Northern Michigan.

And of course, our gratitude for Bethlehem's generosity with their gifts of donations and volunteering.

Roy and Sue Muir

Co-Chairs - Outreach Ministry Team

FACILITIES MINISTRY TEAM ANNUAL REPORT

June 1, 2022-May 31, 2023

Members: Steve Darr, chair, Michelle Loukotka, Tim Schenk, Ron Dechert-LC liaison, Gwen Mayes-Office Supervisor

Invited Guests: John Irwin, Tom Zieseemer

Advisors: Bob Loukotka, Jim Stadel

We wish to thank the congregation for their support as we continue to develop and implement plans to maintain, improve, and preserve all of our buildings and properties.

REPAIRS AND IMPROVEMENTS

The following repairs and improvements were funded from our budget or, at our request, from undesignated funds. These requests were approved by the Finance Team. Due to the major projects undertaken in the past several years, we were able to complete the necessary tasks in a financially prudent manner.

- New AED purchased
- Following roof inspection, Duke Roofing replaced some slates, fixed a hole in the roof over the north sanctuary entrance which has caused sealant at that location.
- We continue our efforts to establish a day care center in our building. The rental would include former nursery, the pre-school room, and the gallery. We are working to address issues identified by the City.
- CMR replaced a fan blade in the heating/AC unit for the Fellowship Hall.

OTHER

A Facilities Coordinator was hired this year to assist the Facilities Team. He has undertaken tasks in the general “handyman” category.

- Setting up Fellowship Hall
- Painting
- Weeding, sweeping 5th Avenue canopy entrance
- Cleaning gymnasium window frames to allow easier opening/closing
- Fixed cement steps leading to 5th Avenue canopy entrance
- Installing emergency lights, changing light bulbs to LEDs
- Does building walk-through Sunday pm after rentals finish
- Takes trash to curb Sunday, returns receptacles on Monday

PARSONAGES

437 4th Avenue

- As of June 1, 2022 this house became a rental property with Reinhart Realtors managing it for us.
- New kitchen floor covering was installed at the request of the renters. The cost is deducted from our rental receipt.

815 Hewett

- The springs in the garage door broke requiring replacement.
- The garbage disposal was replaced.

Our **ESSENTIAL MAINTENANCE LIST** is monitored throughout the year to ensure that inspections and preventive maintenance chores are carried out in a timely manner. We also take on projects to maintain the landscaping, to dispose of unnecessary furniture and equipment in the building, and to help with cleaning areas of the building that were removed from the job description of the custodial care company as a cost-cutting measure.

Worship Ministry Team Annual Report Submission

FY 2023 (June 2022-May 2023)

No Report Submitted

Financial Ministry Team
Fiscal Year 2023 (June 2022 – May 2023)

While we do not yet have year-end reports for Fiscal Year 2023 (FY23), using data as of May 11, it appears our shortfall will be more than budgeted. This anticipated outcome is primarily due to exorbitant expenses related to the Lombard Survey process, as well as elevator repair and various expenses at the Hewitt Street Parsonage.

No major building projects funded from investments were completed this year.

Withdrawals from the investment account during the fiscal year included:

- \$5237 from Hutzler for Outreach

- From Undesignated/Unrestricted

- \$152,383 to cover the FY22 shortfall

- \$50,000 to bolster the general checking account

- \$6253 Dividend and Interest Income

It is anticipated the investments total will be close to \$650,000 at the end of FY23.

We continue to appreciate the McKay and Feldkamp trusts which provided approximately \$63,000 this fiscal year, allowing for good works for the building, congregation and community.

Memorials and Gifts had no significant changes during the year.

Thank you to the other members of the FY23 Finance Ministry Team: Edgar Vasquez and Pete Hendershot, Leadership Council Liaison.

Respectfully submitted,
Tom Krell, Chair, Finance Ministry Team

Nominations Committee Annual Report for 2023

Open Position - No Report Submitted

Bethlehem United Church of Christ

Nominations for Elected Officers

June 2023-May 2024

Leadership/Ministry Team	FY22/23 Officer	FY 23/24 Nomination
Leadership Council		
President	R. Dechert	R. Dechert (3 rd term)
Treasurer	P. Hendershot	Open (Year 2)
Member Care		
Co-chairs	B. Wenner/ K. Kennedy	J. Coucouvanis/ J. Foster
Worship		
Chair	J. Vasquez	Open
Finance		
Elected	E. Vasquez	E. Vasquez (2 nd Term)
Elected	Open	Open
Facilities		
Chair	S. Darr	S. Darr (2 nd Term)
Welcome		
Chair	J. Schmerberg	Open
Fellowship		
Chair	Open	Open
Outreach		
Co-Chair	R. Muir/ S. Muir	Open
Cemetery		
Elected Officer	S. Buday	S. Irwin (Year 3)
Elected Officer	S. Stadel	S. O'Reilly
Nominations		
Chair	C. Slotten	Open

MEMORIALS AND HONORARIUMS 2022-2023

MEMORIALS

CURRENT FUND

Tony Peters

GENERAL MEMORIAL FUND

John William Fischer

PROPERTY IMPROVEMENT FUND

Bill Fellenberger

Ron Gentner

Hilda McLaughlin

John Nimz

John O'Reilly

Matilda O'Reilly

SOCK & MITTEN TREE

Jennifer O'Reilly

Ms. S. Petersen

RADIO FUND

John O'Reilly

Lorna O'Reilly

Jennifer O'Reilly

HONORARIUMS

CURRENT FUND

Brock Foster & Nicole Roser Wedding

Financial Reports

Revenue and Expense Summary

Date : 06/06/2023
Time : 6:23:45 PM

Bethlehem United Church of Christ
Analysis of Revenues & Expenses - Summary - Finance Committee
Fund: General Fund
June 2022 to May 2023

Page : 1

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)	% of Annual Budget Used (This Year)
REVENUES					
Current Offerings	17,271	236,743	337,371	265,000	89.34 %
Other Revenue	4,691	108,524	141,033	135,020	80.38 %
In and Out Income - GF	(1,749)	4,131	0	0	0.00 %
Total REVENUES	20,213	349,398	478,405	400,020	87.35 %
EXPENDITURES					
Education	32	311	1,269	1,500	20.73 %
Personnel	23,242	298,162	269,036	335,993	88.74 %
Administration	2,030	40,422	32,236	48,650	83.09 %
Fellowship	239	816	720	850	96.01 %
Outreach	0	10,474	10,474	10,474	100.00 %
Denominational Giving	0	1,136	5,740	5,817	19.52 %
Facilities					
Building Maintenance & Repairs	3,426	68,939	75,433	82,300	83.77 %
Parsonage	1,117	8,579	9,022	10,800	79.44 %
Utilities	7,982	45,866	47,125	41,500	110.52 %
Total Facilities	12,525	123,384	131,580	134,600	91.67 %
Worship	1,408	22,415	23,345	18,400	121.82 %
Welcome Ministry	0	276	230	5,300	5.21 %
Member Care	0	844	563	1,000	84.45 %
Finance	282	2,884	3,126	3,100	93.05 %
Youth & Young Adult Ministry	126	516	1,327	4,500	11.48 %
Spiritual Growth & Development	23	139	383	2,700	5.16 %
Stephen Ministries	0	0	0	0	0.00 %
Total EXPENDITURES	39,909	501,781	480,030	572,884	87.59 %
Net Total	(19,696)	(152,383)	(1,625)	(172,864)	0.00 %

Memorial and Gift Accounts

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Bethlehem United Church of Christ
Memorial & Gifts
Fund: Memorials & Gifts
June 2022 to May 2023

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Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Credit Adjustments	Debit Adjustments	Ending Balance
Temporary Restricted						
Memorials & Gifts - Facilities						
00020.114.01 - Property Improvement Fund	2,663	0	0	6,490	4,974	4,179
00020.117.01 - Feldkamp Trust Fund Income	10,468	0	0	3,653	7,994	6,127
00020.120.01 - Heating & A/C Improvement Fund	462	0	0	0	0	462
00020.127.01 - Roof & Mortar Repair	0	0	0	0	0	0
00020.130.01 - Building Repairs	0	0	0	0	0	0
Total Memorials & Gifts - Facilities	13,593	0	0	10,143	12,968	10,768
Memorials&Gifts- Music/Worship						
00020.104.01 - Radio Fund	5,609	0	0	7,690	12,000	1,299
00020.105.01 - Music/Choir Fund	1,436	0	0	11,955	0	13,391
00020.109.01 - Organ Fund	2,148	0	0	100	0	2,248
00020.110.01 - Handbell Fund	1,035	0	0	0	0	1,035
00020.112.01 - Alternative Worship Fund	144	0	0	0	0	144
00020.129.01 - Video Ministry	1,682	0	0	4,324	13,101	(7,094)
Total Memorials&Gifts- Music/Worship	12,054	0	0	24,070	25,101	11,022
Mem & Gifts - Cemetery Board						
00020.101.01 - Cemetery Maintenance Fund	245	0	0	4,319	4,344	220
Total Mem & Gifts - Cemetery Board	245	0	0	4,319	4,344	220
Memorials & Gifts - CEC						
00020.106.01 - Church School Fund	8,659	0	0	200	0	8,859
Total Memorials & Gifts - CEC	8,659	0	0	200	0	8,859
Memorials & Gifts - Finance						
00020.107.01 - Brewster Estate Fund	1,896	0	0	0	0	1,896
00020.108.01 - Tree of Life Fund	20,227	0	0	300	0	20,527
00020.111.01 - General Memorial Fund	37,513	0	0	1,745	0	39,258
00020.115.01 - Kulenkamp Trust Fund	4,192	0	0	0	0	4,192
00020.118.01 - Welcome Special Projects Fund	15,011	0	0	0	0	15,011
00020.126.01 - Capital Campaign - Fellowship Hall	0	0	0	0	0	0
00020.128.01 - Stephen Ministry	4,727	0	0	5,000	0	9,727
Total Memorials & Gifts - Finance	83,565	0	0	7,045	0	90,610
Memorials & Gifts - Youth						
00020.123.01 - Intergenerational Mission Fund	6,907	0	0	0	0	6,907
00020.124.01 - Youth Fund	18,759	0	0	595	410	18,944
Total Memorials & Gifts - Youth	25,666	0	0	595	410	25,851
Memorials & Gifts - Outreach						
00020.125.01 - Outreach	2,422	0	0	0	1,526	896
Total Memorials & Gifts - Outreach	2,422	0	0	0	1,526	896
Total Temporary Restricted	146,204	0	0	46,372	44,350	148,226

Balance Sheet

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Bethlehem United Church of Christ
Balance Sheet
May 2023

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Accounts

ASSETS		
Current Assets		
00000.002.01 - General Checking	\$24,393.92	
McKay Funds		
00000.025.01 - McKay Funds Checking	\$41,547.92	
Total McKay Funds	<u>\$41,547.92</u>	
Total Current Assets		\$65,941.84
Investments		
00000.010.01 - Bank of Ann Arbor Investment	\$571,409.41	
Total Investments		<u>\$571,409.41</u>
Total ASSETS		<u><u>\$637,351.25</u></u>
LIABILITIES, FUND BALANCE, & Restricted Funds		
LIABILITIES		
00000.065.01 - State withholding taxes	(\$670.72)	
00000.070.01 - Marshall Flower Fund	\$26.26	
00000.072.01 - Senior Pastor Equity	\$1,500.00	
Total LIABILITIES		<u>\$855.54</u>
FUND BALANCE		
00000.040.01 - Fund Balance	\$624,907.37	
Excess Cash Received	<u>(\$136,637.55)</u>	
Total FUND BALANCE and Excess Cash Received		\$488,269.82
Restricted Funds		
Total Temporary Restricted	\$148,225.89	
Total Restricted Funds		<u>\$148,225.89</u>
Total LIABILITIES, FUND BALANCE, & Restricted Funds		<u><u>\$637,351.25</u></u>