

FACILITIES MINISTRY TEAM - BUCC
Meeting Minutes of 06/13/2023

Present: Steve Darr, Michelle Loukotka, Tim Schenk, John Irwin IG

Absent: Ron Dechert LC

The meeting was called to order at 3:28 pm.

Minutes of 05/11/2023 were approved as distributed.

FINANCIAL REPORTS: Our spending for the 2022-2023 fiscal year was within our budget. There was an increase in the church utilities during that time which may be repeated this year.

OLD BUSINESS:

- a. The clean-up day on the grounds went well. Mulch was spread where needed.
- b. The sanctuary fan may be serviced on 06/14 if the appropriate people are available.
- c. The decision about putting LED bulbs in the Gallery is on hold awaiting the final decision about the anticipated rental by the child care provider.
- d. New batteries have not been installed in the attic fire detectors. It is doubtful Bill will do this because he does not like heights.
- e. Steve will replace the water-damaged tiles in the YR.
- f. We have not received information from Stafford Building regarding new locks for the 4th Avenue canopy door.
- g. Our response to notification of a motion-sensor alarm will be to ignore it. There has never been any evidence of any having been triggered by a person. On some occasions they have been attributed to a bat. If the alarm concerns a door that has been opened, the police will be notified and a representative of the Facilities team will meet them.

NEW BUSINESS:

- a. Steve will get a price on his proposal to install a door on the exterior entrance at the front of the sanctuary. He thinks it will be under \$1,000.00.
- b. Tim suggested that we request a police drive through of the parking lot to discourage people from congregating there in the evening/night.
- c. Following our discussion, the meeting time will remain the 2nd Tuesday of the month at 3:30.
- d. Each of us will see what information we can find regarding possible financial assistance to complete the State-mandated upgrade to the elevator. We will review these at our next meeting.
- e. Council, in conjunction with FMT, will investigate the feasibility of renting the parsonage. This would allow us to keep it in the event a new pastor should wish to have it as part of his compensation package.

ESSENTIAL MAINTENANCE TASK LIST

- a. Clean air conditioning filters in lounge & chapel, they are located in the cinema room and in classroom E
- b. Floor buffing: 1st & 2nd floor halls, choir and youth room, FH
- c. Ask Bill when he returns to work if he could refinish the 4th Avenue door to the sanctuary

The meeting adjourned at 4:25 pm.

NEXT MEETING: Tuesday, July 11th at 3:30 pm.

Respectfully submitted,
Michelle Loukotka

BUCC Leadership Council Minutes

June 22, 2023

(In-person, Schmale Lounge)

05:30pm-07:00pm

Attendees: Ron Dechert, Jim Rowan, P.J. Lindemann, Barb Schenk, Dindy Haab, guest, Pat Huibregste, Pastor Diane, Pastor Dawn, guest

1) Open prayer- Pastor Diane

2) Debrief of annual meeting-all

- Presentation of finances/budget needs focus, support, and mentoring of finance committee. Several comments from congregation members after the meeting.
 - Addition of Greg Gotham to the finance committee should help
 - Going forward, perhaps the treasurer should present instead, as s/he is the true head of finances for the church
- Feeling that we should reach out to members not currently attending; Diane will assist with this, along with Member Care team.
- Sense that we need to give the congregation opportunity to talk more as follow up to the Lombard meetings. LC will share the report with Pastor Dawn and with her, work toward developing next steps. In the meantime, “house meetings” and social events can help get people together and talking.
- Discussion of how to manage the open positions, no chairs, no fellowship. LC will need to assume responsibilities and redistribute the workload. Review by-laws to confirm whether someone can hold two elected positions. Pat reviewed them but did not find that limitation. If that is the case, we can perhaps better cover the open positions.
- Noted that comment re. the vision and mission is valid as we go forward, short-term and long-term. It is a responsibility of the whole congregation under the direction of Pastor Dawn.

3) Additions to elected officers

- Mary Friend accepts new three year term for cemetery board, needs to be voted on
- P.J. moves to Treasurer – needs to be voted on
- Need to have Secretary position covered by Council – P.J. is willing to do both, if by-laws allows, otherwise council will manage as a group
- Dindy has agreed to extend her term by one year.
- Need to resolve if Diane is a member, and if as an associate pastor, it’s OK for her to serve as Worship Chair temporarily if no one else volunteers.
- LC liaisons to the teams can act as facilitator in absence of chairs
 - Pat volunteered to be Worship liaison

4) New request for Sanctuary rental

- Request from Salt Company (Andrew Hager) – religious network for campus ministry in the midwest, currently meeting in a restaurant, working with Treeline Church of Ann Arbor, currently meeting at the Doubletree. Interested in using the church for 4-6 hours on

Thursdays. Need to ensure that theologically we are aligned – seems like it is, so far. ~150 students attend each week. Ron will follow up.

- Request from Missy Caulk-Saline Church (Awana) – 150-200 members, reached out to Bill Skubic, Religious Properties Inc. Looking at renting sanctuary on Wednesday evening, Saturday evening and Sunday, with classrooms. Waiting for more info from them. Diane expressed concerns about letting someone else use the church so much, which would limit our access to the church. Ron will get more info.
- Request from Vinery (Alexis Thomas) – Diane received some info – organization that works with the church to bring students into the church. Need to get more info – it would take a year or two to train the church in how to do this campus outreach

5) Fellowship hour after 7/2 service – Ron will do coffee, Pat will do cookies

7/9 Fellowship – Rowans

7/16 Fellowship – Decherts

7/23 Fellowship – Member Care

6) Call for congregational meeting on 7/9 immediately following the service

- Presentation of new elected officers (voting)
- Update on Hewett St parsonage inspection and plans to go forward
 - City inspection was 6/22, only minor issues noted to be corrected prior to renting. Report is pending. Reinhart recommended repaint. Monthly rental income \$3200-3500.
 - Still need to clarify tax issues – may have to pay property taxes.
 - Discussed further the option of selling to neighbor for \$600k
 - Or list with Reinhart for \$650k
 - LC recommends renting the house out for a year while we pull together numbers for each scenario as well as understand where we are going with our senior pastor and then reassess. Motion was made, discussed, motion approved unanimously. Ron will contact Reinhart.
 - Note that small parsonage is technically only a 2 bedroom – top floor doesn't have enough natural light to count as a bedroom.
- Ron will announce the meeting this Sunday, 6/25.

7) New business

Request from Groundcover – Would like to display their artwork in the playground for sale during Art Fair. Note – they can't park in the lot during Art Fair. LC agrees this is a great idea. Unanimously approved.

8) Adjourned at 7:25pm