



Bethlehem United Church of Christ - Renewal in Christ's Love

We are grateful for the unique gifts, skills, and passions that each member of our church brings to our community. This Time and Talent form is designed to help you share how you feel called to serve, whether through volunteering your time, offering a special skill, or supporting specific ministries. By completing this form, you help us better connect you with meaningful opportunities to grow in faith, build relationships, and make a positive impact within our church and beyond.

Name _____

Phone _____

Email _____

BUSINESS MINISTRY TEAM

Facilities Ministry Subcommittee

- Serve on the Facilities Ministry Subcommittee
- Assist with building rentals & use
- Unlock & lock church for worship services
- Unlock & lock church for rentals (sexton - paid)
- Help with building & grounds maintenance
 - electrical, plumbing or painting
 - gardening/landscaping
 - interior decorating
- Help setup/cleanup for church events
- Help with/coordinate special projects
- Help review facility policies & procedures

Finance Ministry Subcommittee

- Serve on the Finance Ministry Subcommittee
- Help with planned giving & stewardship
- Help review financial policies & procedures
- Help with budgets
- Help with Art Fair parking fundraiser
- Help with Football parking fundraisers
- Help with other fundraisers

Personnel Subcommittee

- Serve on the Personnel Subcommittee
- Help to review & revise Employment Manual
- Assist with annual review of all employees
- Assist w/writing & review of personnel policies & procedures
- Advise elected leadership on personnel matters

EDUCATION MINISTRY TEAM

- Serve on the Education Ministry Team
- Help teach Sunday school
- Lead adult study group
- Assist with Advent Workshop
- Help with student-led mission projects

MEMBER ENGAGEMENT MINISTRY TEAM

- Serve on the Member Engagement Ministry Team
- Make phone calls/visits to keep people connected
- Help with/coordinate fellowship opportunities
- Volunteer to host Sunday Community Time(s)
- Help coordinate support for members in need
 - Transportation to medical appointments
 - House cleaning/laundry/dish washing
 - Meal preparation
- Help with nominations of elected leaders
- Prayer Chain (pray for people requesting prayer)
- Make a presentation (on health, self-care or other topic)
- Join us for Christmas caroling for homebound members
- Send cards
- Provide Journey Through Grief series to members, as needed

OUTREACH MINISTRY TEAM

- Serve on the Outreach Ministry Team
- Help develop community partnerships
- Advocate for marginalized populations; LGBTQIA+, Poor, Homeless, People of color, and Immigrants & Refugees
- Help with fundraisers for charitable causes
- Volunteer with/for Community Partners, including, but not limited to, Food Gatherers, IHN at Alpha House, Peace Neighborhood Center, Habitat for Humanity, Delonis Center, Safe House and CROP Hunger Walk

PASTORAL RELATIONS COMMITTEE

- Serve on the Pastoral Relations Committee
 - Help foster healthy relationship between congregation & pastors
 - Be a resource & support for the pastors
 - Help promote constructive dialogue
 - Help enhance the Church’s mission

WORSHIP MINISTRY TEAM

- Serve on the Worship Ministry Team
- Help the Altar Guild
 - change sanctuary paraments, drapes & banners
 - be communion server, setup &/or cleanup
 - light & maintain candles
- Volunteer to be a liturgist
- Volunteer to be a greeter
- Volunteer to be an usher
- Ring church bells prior to worship
- Help coordinate/train ushers, greeters &/or liturgists
- Help with technology for worship/funerals, etc.
 - Help operate sound board
 - Help with live-stream
 - Help with videography
- Help with special services (Holy Week, Christmas, etc.)
- Help with worship planning
- Provide a children’s message in worship
- Sing with the Bethlehem Chancel choir
- Ring with the Bethlehem Handbell choir
- Sing (solo, duet or ensemble)
- Play an instrument/musician (solo, duet or ensemble)

BETHLEHEM CEMETERY BOARD

- Assist with activities that support the mission of the Cemetery Board

STEPHEN’S MINISTRY TEAM

- I want to learn more about Stephen’s Ministry
- Train to become a Stephen’s Minister
- Serve on the Stephen’s Ministry Team to provide:
 - Help with homebound & hospital visits
 - Help with grief support
 - Lead a grief support group
 - Help serve communion to shut-ins
- Support Stephen’s Ministry in other Ways
 - Prepare a training meal
 - Provide snacks for planning meetings
 - Help promote Stephen’s Ministry

OTHER VOLUNTEER OPPORTUNITIES

- Be an office volunteer (Sundays or weekdays)
- Join the Archive group (church history)
- Join Bethlehem Community Crafters (knit, crochet, etc.)
- Help with photography
- Help decorate church for special occasions (Christmas, Holy Week, Easter, etc.)
- Help maintain website
- Help with social media presence
- Provide refreshments for special events

ELECTED POSITIONS

- Serve as elected member as:
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Chair or Co-Chair of a Ministry Team
 - Cemetery Board
 - Pastoral Relations Committee

Other talents & gifts to offer? Tell us about them:

Please return this form to the church office or at a worship service.